

Corrected W.S.F.I.

## AGENDA COVER MEMO

**Memorandum Date:** January 25, 2011

**Order Date:** February 23, 2011

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**TO:** Lane County Board of Commissioners

**DEPT:** Public Works

**PRESENTED BY:** Ron Gernhardt, Sr. Fleet Services Purchasing Specialist

**AGENDA ITEM TITLE:** In the Matter of Awarding Contract EX10/11 FS-06 to Kendall Ford Inc., in the amount of \$434,635.61, for the Purchase of three (3) new compact 4x4 pickups, one (1) cab-chassis truck, one (1) 1 ton pickup/box delete, seven (7) mid-size sedans, one (1) intermediate SUV, seven (7) police sedans, one (1) unmarked police sedan, one (1) compact cargo van, one (1) compact 2x4 pickup, with no trade-in, as per bid.

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### I. MOTION

MOVE TO AWARD A CONTRACT TO KENDALL FORD INC., IN THE AMOUNT OF \$434,635.61, FOR THE PURCHASE OF THREE (3) NEW COMPACT 4X4 PICKUPS, ONE (1) CAB-CHASSIS TRUCK, ONE (1) 1 TON PICKUP/BOX DELETE, SEVEN (7) MID-SIZE SEDANS, ONE (1) INTERMEDIATE SUV, SEVEN (7) POLICE SEDANS, ONE (1) UNMARKED POLICE SEDAN, ONE (1) COMPACT CARGO VAN, ONE (1) COMPACT 2x4 PICKUP, WITH NO TRADE-IN, AS PER BID, CONTRACT FY 10/11 FS-06.

### II. ISSUE OR PROBLEM

Lane County Fleet Services is replacing three (3) new compact 4x4 pickups, one (1) cab-chassis truck, one (1) 1 ton pickup/box delete, seven (7) mid-size sedans, one (1) intermediate SUV, seven (7) police sedans, one (1) unmarked police sedan, one (1) compact cargo van, one (1) compact 2x4 pickup, with no trade-in, as per bid, due to scheduled lifecycle for various Lane County Departments.

### III. BACKGROUND/IMPLICATIONS OF ACTION

#### A. Board Action and Other History

Lane County Department of Public Works Fleet Services Division purchases, maintains and disposes of over 400 light duty cars and trucks of which fifteen (15) have reached the end of their economic life and require replacement.

#### B. Policy Issues

None

**C. Board Goals**

Purchase of this equipment is necessary to provide direct and indirect services to the citizens of Lane County, to maintain satisfactory operations of the County's road system, and to meet the health, safety, and economic good of the citizens and industries of our community as defined in Section B3.a.2 of the Strategic Plan.

**D. Financial and/or Resource Considerations**

This equipment was approved for purchase in the Fleet Services FY10/11 budget, sufficient funds are available for this purchase, and the purchase price is within the budgeted amount.

**E. Analysis**

Fleet Services proposes to replace Fleet owned light duty vehicles that meet the various replacement life cycles.

The purchase price \$434,635.61, was established by receiving and selecting low bid for vehicles that meet specifications of various county departments.

**F. Alternatives/Options**

1. Purchase the above described vehicles from Kendall Ford Inc., at this time.
2. Do not purchase at this time. These vehicles could require a major repair causing scheduling problems for the departments that use them.

**IV. Timing/Implementation**

Upon approval of the Board, a contract will be executed between Kendall Ford Inc., and the County Administrator.

**V. Recommendation**

It is recommended that the Board approve entering into a contract with Kendall Ford Inc., for the purchase of twenty-three (23) new, cars and trucks as specified in received bid.

**VI. Follow-up**

None.

**VII. Attachments**

Board Order

Bid Recap

IN THE BOARD OF COMMISSIONERS OF LANE COUNTY  
STATE OF OREGON

ORDER

(IN THE MATTER OF AWARDING A CONTRACT  
(FY 10/11 FS-06 TO KENDALL FORD, INC., IN THE  
(AMOUNT OF \$434,635.61, FOR THE PURCHASE  
(OF THREE (3), NEW COMPACT 4X4 PICKUPS;  
(ONE (1) CAB-CHASSIS TRUCK; ONE (1), ONE  
(TON PICKUP/BOX DELETE; SEVEN (7),  
(MID-SIZE SEDANS; ONE (1), INTERMEDIATE  
(SUV; SEVEN (7), POLICE SEDANS; ONE (1)  
(UNMARKED POLICE SEDAN; ONE (1), COMPACT  
(CARGO VAN; ONE (1), COMPACT 2X4 PICKUP  
(WITH NO TRADE-IN AS PER BID.

**WHEREAS**, on January 24, 2011 an authorized representative of the Department of Public Works, approved the purchase from bids received.

**WHEREAS**, this equipment was approved for purchase in the Fleet Services FY10/11 budget, sufficient funds are available for this purchase, and the price is within the budgeted amount, and

Three (3) new compact 4x4 pickups; one (1) cab-chassis truck; one (1) 1 ton pickup/box delete; seven (7) mid-size sedans; one (1) intermediate SUV; seven (7) police sedans; one (1) unmarked police sedan; one (1) compact cargo van; one (1) compact 2x4 pickup with no trade-in as per bid.

**WHEREAS**, the County researched the options for this type of equipment, advertised in the Register-Guard, solicited and obtained bids. A low quote price of \$434,635.61 with no trade-in was submitted by Kendall Ford, Inc. The Director of the Department of Public Works recommends that the bid be accepted; therefore it is hereby

**ORDERED** that the bids received from Kendall Ford, Inc. for three (3) new compact 4x4 pickups; one (1) cab-chassis truck; one (1) 1 ton pickup/box delete; seven (7) mid-size sedans; one (1) intermediate SUV; seven (7) police sedans; one (1) unmarked police sedan; one (1) compact cargo van; one (1) compact 2x4 pickup with no trade-in, as per bid, be accepted as recommended; and it is further

**ORDERED** that a contract be awarded to Kendall Ford, Inc., in the amount of \$434,635.61, in accordance with the contract specifications; and it is further

**ORDERED**, that a contract be executed in accordance with this Order and the contract specifications and the County Administrator be authorized to sign the contract.

Effective Date: \_\_\_\_\_ day of \_\_\_\_\_, 2011.

APPROVED AS TO FORM

Date 2-22-11 lane county

  
OFFICE OF LEGAL COUNSEL

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Faye Stewart, Chair  
Lane County Board of Commissioners